

**Alberni Athletics Soccer Club**

**Board Meeting Minutes**

**October 06, 2025**

**8:00 pm via Zoom**

**Present:** Board Members: Karen Freethy, Melissa Cross, Dana Forrester, Jeremy Lining, Stephanie Lining, Richard Giele, Amy Anaka, Tim Crosby, Chris Arcus, Damon Rampanen Staff: Travis Cross

**Call to Order:** 8:03 p.m.

*The Alberni Athletics Soccer Club respectfully acknowledges the territories of the Nuu-chah-nulth Nations, on whose lands we train, compete, live, and grow.*

**Motion:** *to adopt the previous amended minutes from the September 3, 2025 Board Meeting.*

*Ashleigh/Stephanie/Carried*

**EXECUTIVE REPORTS:**

**CHAIR:** Vacant.

**VICE CHAIR - Karen Freethy:** Wanted to acknowledge that the Chair position is still vacant and will address this during next month's Board Meeting.

**TREASURER - Dana Forrester:** August was heavy in revenue but will start to have increased expenses. Have received approval for the Gaming Grant of \$18,400.00. Is important to have an Equipment and TD budget ahead of time for the Board to acknowledge and approve. Report as of June 30, 2025:

**Current Assets**

CCCU Chequing - Unrestricted 158,342.87

CCCU Chequing - Restricted 30,000.00

CCCU Chequing - member shares 121.17

CCCU Gaming Account 525.29

CCCU Gaming Account - member shares 52.89

CCCU Savings 12,536.42

Total Cash 201,578.64

**Total Current Assets** 201,578.64

**REVENUE**

Registration Fees 82,208.56

Spring Registration Fees 9,383.95

Rep Fees 20,740.00  
Development Fees 7,800.00  
High Performance 2,275.00  
Summer Development Rep Prep Camp 2,430.00  
Interest Revenue 32.38  
Net Sales 124,869.89

**TOTAL REVENUE 124,869.89**

**EXPENSE**

Admin Fees 2,683.75  
Referee Fees 928.00  
Turf Usage 1,195.00  
Bursaries 2,000.00  
TeamSnap Fees 2,190.90  
Board Appreciation/Christmas Dinner 63.81  
Referee Training 72.71  
Summer Rep Camp Expenses 1,400.00  
Office Expenses 945.23  
Soccer Supplies and Gear 10,414.04  
Accounting and Legal 918.75  
Bank Fees and Interest 34.50  
Rent or Lease 572.80  
Telephone 1,299.37  
Utilities 70.13  
Total General & Admin. Expenses 24,788.99

**TOTAL EXPENSE 24,788.99**

**NET INCOME 100,080.90**

**SECRETARY – Melissa Cross:** Thanks to everyone for the great start up; Gym rental quote from SD 70 – U5 Division Only: 5 hours per Saturday for 10 teams (2 teams/1 hour time slot) including janitorial services and tax over 4 Saturdays in Jan/Feb would be \$1820.00. Most of this cost is the custodial fee. The hourly break down is \$20.00 per hour.

**MOTION:** *To adopt Executive Report's*

*Tim/Jeremy/Carried*

**STAFF REPORTS:**

**ADMINISTRATOR – Karysa Brossoit:** September Staff report:

- Final house registration number 2025/26: 562 - (includes 98 rep players) Last season 2023/24: 586 - (includes rep players) = 24 players less.
- Last season is archived, and I cannot see comparing numbers further.
- Development Soccer 2025/6: 108
- High performance 2025/26: 26
- Rep players 2025/26: 98

**TECHNICAL DIRECTOR – Travis Cross:** September TD report:

- MPI Contract – Kevin (MPI) would like to have our partnership posted and advertised on our socials and potentially have this included in the contract. This will not be under the Sponsorship and Supporters section.

**Action** – will get something agreed open and posted on social media and website that suits the Club and MPI.

- Coach Helper Systems Contract & Curriculum – asked them for ½ of the program for the U5/6/7 divisions only but this is not what Coach Helper provides but agreed to it because of good will and kindness. Should we pay for the whole program and provide the information to all age groups?

**MOTION:** *that we spend the full amount of \$1000.00 to provide my Coach Helper Systems*

*Amy/Richard/Carried*

- Coaching Courses - October 4 hosted 2 coaching courses, Active Start and Fundamentals. Had 9 coaches per course with 3 helpers per course. Submitting a receipt for Gatorade and donuts was accepted by the Board. These types of perks will be included in the budget moving forward so TD doesn't have to keep coming back for approval each time.
- UISA startup and associated - challenges wrote an email to Upper Island about frustrations of the Rep season start up. There has been some changes and challenges that we have addressed and wrote an email from a TD perspective; this is supported by the Board.

**MOTION:** *To adopt Staff Report's*

*Melissa/Dana/Carried*

**DIRECTOR REPORTS:**

**U5 GIRLS - Ashleigh Lockhart:** want to remind parents that they shouldn't be parking on the grass and on the ADSS Fire exit path.

**Action:** Will get Karyssa to put a Facebook post about no parking on the grass or emergency exits

**Action:** Ashleigh will talk to Mike Roberts about potential signage for these areas.

**U5 BOYS – Angelina Kurucz:** (reported by Melissa) At this point Angelina would prefer not to be a Board Member but instead report to Melissa and/or Karysa as needed. The division has 6 teams and 2 coaches per team. Start up has gone well.

**U6 BOYS – Alan Eschuk:** Nothing to report.

**U7 BOYS - Alan Eschuk:** Nothing to report.

**U6/7 GIRLS - Tim Crosby:** Nothing to report.

**U8/9 GIRLS - Tim Crosby:** Nothing to report.

**U8 BOYS – Chris Arcus:** Have eight coaches to coach 4 teams; communication has been good with the coaches and still working out the kinks with having different field locations the first two weeks. All good otherwise.

**U9 BOYS - Richard Giele:** Coaches found for fifth team - teams now have 9 players on rosters; Will be beneficial to get confirmed schedule out in advance for rest of season so coaches/parents know when bye weeks are in place; West Coast U9 team competitive and good addition to division

**U10/11 BOYS - Ashleigh Lockhart:** Many athletes missing from the 1st Saturday games; glitches on TeamSnap when adding a coach.

**U10/11 GIRLS - Robbie Johnson:** Nothing to report.

**U12/13 BOYS - Jeremy Linning:** Nothing to report.

**U12-14 GIRLS - Amy Anaka:** Good start to season, but already some attendance issues with many rep players on the teams. Request from coaches to have some games on the grass fields, so not all are played on the turf.

**U14+ - Danielle Hahn:** Nothing to report

**REFEREE IN CHIEF – Ralph Spencer:** Nothing to report.

**EQUIPMENT DIRECTOR – Shane Longman:** If a player loses their jersey (older divisions) and wants replacement the Board has agreed that the replacement cost

would be \$20.00 per shirt; Can the list of people given the lock box codes by expanding to include some house coaches?

**Action:** Shane can maintain the list of people who has the code, distribute the information monthly and have the freedom to decide who gets the code.

**UISA – Stephanine Linning:** Nothing to report.

**MOTION:** *to accept director's reports.*

*Ashleigh/Chris/Carried*

**NEW BUSINESS:**

1. Evening Bathroom Access: A letter to the City and the School District will get drafted and communicated regarding safety and the need for a washroom for players.
2. "One Club" playing guidelines/procedure:

**Action:** Amy and Travis will finalize the guideline, distribute the information to the Club and post where necessary.

**Next Meeting: November 3 @ 8:00 pm - Zoom**

**MOTION:** *Meeting to be adjourned.*

*Richard/Jeremy/Carried*

**Adjourned:** 9:41 p.m.