

**Alberni Athletics Soccer Club**  
**Board Meeting Minutes**  
**November 03, 2025**  
**8:00 pm via Zoom**

**Present:** Board Members: Karen Freethy, Melissa Cross, Dana Forrester, Jeremy Lining, Stephanie Lining, Richard Giele, Amy Anaka, Chris Arcus, Ashleigh Lockhart  
Staff: Karysa Brossoit

**Call to Order:** 8:08 p.m.

*The Alberni Athletics Soccer Club respectfully acknowledges the territories of the Nuu-chah-nulth Nations, on whose lands we train, compete, live, and grow.*

**Motion:** *to adopt the previous amended minutes from the October 6, 2025 Board Meeting.*

*Carried*

**EXECUTIVE REPORTS:**

**CHAIR:** Vacant.

**VICE CHAIR - Karen Freethy:** The Executive would like to provide a recommendation for the vacant Chair position and recommend Melissa Cross for the remainder of the term. This recommendation follows the AASC Constitution and Bylaws section 4.9.

**MOTION:** *move to accept the Executive's recommendation.*

*Karen/Ashleigh/Carried*

**TREASURER - Dana Forrester:** The City of Port Alberni is now charging is for Grass Fields (Bob Daily or Echo Major/Minor) on Sunday's – ½ day is \$179.00. Or \$60.00 per hour. Report as of June 30, 2025:

**Current Assets**

CCCU Chequing - Unrestricted 157,115.00  
CCCU Chequing - Restricted 30,000.00  
CCCU Chequing - member shares 121.17  
CCCU Gaming Account 525.29  
CCCU Gaming Account - member shares 52.89  
CCCU Savings 12,542.60  
Total Cash 200,356.95  
Current Assets 200,356.95  
**Total Current Assets** 200,356.95

## **REVENUE**

Registration Fees 84, 834.90  
Spring Registration Fees 9,383.95  
Rep Fees 21,220.00  
Development Fees 10,520.00  
High Performance 3, 000.00  
Summer Development Rep Prep Camp 2,430.00  
Interest Revenue 39.29  
Net Sales 131,428.14

**TOTAL REVENUE 131,428.14**

## **EXPENSE**

Admin Fees 4,193.25  
Referee Fees 928.00  
Field Lining Paint 1,107.70  
Turf Usage 1,195.00  
Referee Fees 928.00  
Bursaries 2,000.00  
TeamSnap Fees 2,190.90  
Snacks/Miscellaneous 293.74  
Board Appreciation/Christmas Dinner 63.81  
Referee Training 72.71  
Summer Rep Camp Expenses 1,400.00  
Office Expenses 945.23  
Soccer Supplies and Gear 13,591.60  
Accounting and Legal 918.75  
Bank Fees and Interest 36.00  
Rent or Lease 959.18  
Telephone 1,586.04  
Utilities 70.13  
Repair & Maintenance 995.89  
Total General & Admin. Expenses 32,568.93

**TOTAL EXPENSE 32,568.93**

**NET INCOME 98,859.21**

**SECRETARY – Melissa Cross:** Nothing to report. But wanted to say a big Photo Day thank you.

**MOTION:** *To adopt Executive Report's*

*Karen/Richard/Carried*

## **STAFF REPORTS:**

**ADMINISTRATOR – Karysa Brossoit:** October Staff report:

- A local Photographer is interested in taking photos for the club - they will need to have a CRC and have some sort of identification to be on field; will need to get permission to use photos outside of pictures posted on AASC social medias or websites; Karysa will reach out to get more details.

**TECHNICAL DIRECTOR – Travis Cross:** September TD report:

- MPI contract signed and sent, but no payment has been made (payment has been made since report was emailed in).
- Working through challenges to get onto SPAppZ with UISA.
- Technical Game Model presentation was successful. It provides a framework for training and competing and will be shared soon.
- Rep teams remain competitive in the Upper Island. Positive movement seen with U14/15 boys.
- Canada Soccer Alignment: U12/13 house division is changing to offsides at the half. Considering removing the retreat line to fully align with Grassroots standards.
- Urgent Needs Need to improve the system for keeping equipment in good order (e.g., balls pumped up) as this affects practice quality.
- Long-Term Equipment Needs: Current turf goals are a safety concern (pinched fingers) and difficult to manage. Netting needs replacement/proper adherence.
- Procurement Request: Request for two to three shooting mannequins.

**Action:** MPI dates for the New Year – make note about scheduling to come on some Wednesdays if possible.

**MOTION:** *To adopt Staff Report's*

*Karen/Dana/Carried*

## **DIRECTOR REPORTS:**

**U5 GIRLS - Ashleigh Lockhart:** Nothing to report.

**U5 BOYS – Angelina Kurucz:** (reported by Melissa) Division is going well. Just need to remind some coaches to leave their fields set up for the next groups coming in.

**U6 BOYS – Alan Eschuk:** Nothing to report.

**U7 BOYS - Alan Eschuk:** Nothing to report.

**U6/7 GIRLS - Tim Crosby:** Nothing to report.

**U8/9 GIRLS - Tim Crosby:** Nothing to report.

**U8 BOYS – Chris Arcus:** Nothing to report.

**U9 BOYS - Richard Giele:** Nothing to report.

**U10/11 BOYS - Ashleigh Lockhart:** Nothing to report.

**U10/11 GIRLS - Robbie Johnson:** Nothing to report.

**U12/13 BOYS - Jeremy Linning:** Nothing to report.

**U12-14 GIRLS - Amy Anaka:** Only two teams in division, and three players from one team have given notice that they are no longer continuing with playing (for various reasons). Continued challenges with some rep players not coming to practices/games.

**U14+ - Danielle Hahn:** Nothing to report.

**REFEREE IN CHIEF – Ralph Spencer:** Nothing to report.

**EQUIPMENT DIRECTOR – Shane Longman:** Will provide prices and quotes to the Board for all the different requested equipment from TD and board members; Perhaps a washroom key in turf shed could be an option?

**Action:** Prices/Quotes will be provided for the following requested equipment: nets and mannequins for the turf (see TD report); additional big red and blue cones; stacks of different coloured cones; 6-10 pug nets; collapsible tents for fields; a cost and plan to hire someone to regularly pump balls and clean the turf shed.

**Action:** Executive will draft a letter to city and school district about potential washroom solutions for practice nights.

**UISA – Stephanine Linning:** Nothing to report.

**MOTION:** *to accept director's reports.*

*Karen/Ashleigh/Carried*

## **NEW BUSINESS:**

1. **Referee Course:** A request was received from several club members to host a referee course prior to the end of the year. The course is scheduled to run on November 30<sup>th</sup>.

2. AASC Programming: To support the coordination of an overall Club activities and programming calendar, including such events as referee and/or coaching courses, the Club and organizers will ensure that access and participation opportunities for all members in Club-hosted programs will be provided where applicable. This will improve coordination and communication for all activities throughout the year.
3. Christmas Dinner: The dinner will go ahead on December 10<sup>th</sup>. Karysa is looking at location options.
4. Turf Shed Lock Box Code: Shane will start to change the lock box code on Board Meeting nights. The next code will be 0369.

**Next Meeting: December 1 @ 8:00 pm - Zoom**

**MOTION: Meeting to be adjourned.**

*Karen/Melissa/Carried*

**Adjourned: 9:36 p.m.**