

**Alberni Athletics Soccer Club**

**Board Meeting Minutes**

**December 01, 2025**

**8:00 pm via Zoom**

**Present:** Board Members: Karen Freethy, Melissa Cross, Dana Forrester, Jeremy Lining, Shane Longman, Stephanie Lining, Tim Crosby, Richard Giele, Amy Anaka, Ashleigh Lockhart Staff: Karysa Brossoit, Travis Cross

**Call to Order:** 8:03 p.m.

*The Alberni Athletics Soccer Club respectfully acknowledges the territories of the Nuu-chah-nulth Nations, on whose lands we train, compete, live, and grow.*

**Motion:** *to adopt the previous amended minutes from the November 3, 2025 Board Meeting.*

*Karen/Stephanie/Carried*

**EXECUTIVE REPORTS:**

**CHAIR: Melissa Cross** – The UISA AGM is December 8 if any members have any issues or input that they would like to provide, please send me an email. Will email the city regarding the marshy area of Echo Minor Field.

**VICE CHAIR - Karen Freethy:** Nothing to report.

**TREASURER - Dana Forrester:** Lots of expenses during this past month. Will move \$100,000 into the High Interest Savings account. Report as of Oct 31, 2025:

**REVENUE**

Registration Fees 87, 854.90

Gaming Grant Revenue 18,400.00

Spring Registration Fees 9,383.95

Rep Fees 21,660.00

Development Fees 10,540.00

High Performance 2, 430.00

Summer Development Rep Prep Camp 2,430.00

Interest Revenue 45.43

Net Sales 153,314.28

**TOTAL REVENUE** 153,314.28

**EXPENSES**

Admin Fees 7,272.00  
Referee Fees 3,505.00  
Field Lining 380.00  
Field Lining Paint 1,107.70  
Turf Usage 9, 107.00  
UISA Fees 27,462.50  
Grass Field Fees 419.00  
Bursaries 2,000.00  
TeamSnap Fees 2,190.90  
Snacks/Miscellaneous 293.74  
Board Appreciation/Christmas Dinner 63.81  
Referee Training 72.71  
Coach Training 1,356.21  
Technical Director Fees 1,987.50  
Summer Rep Camp Expenses 1,400.00  
Office Expenses 945.23  
Soccer Supplies and Gear 13,591.60  
Accounting and Legal 918.75  
Bank Fees and Interest 46.50  
Rent or Lease 1, 062.82  
Telephone 1,814.42  
Utilities 103.98  
Repair & Maintenance 995.89  
Total General & Admin. Expenses 78,097.26

**TOTAL EXPENSE 78,097.26**

**NET INCOME 75,217.02**

**SECRETARY – Melissa Cross:** Nothing to report.

**MOTION:** *To adopt Executive Report's*

*Karen/Jeremy/Carried*

**STAFF REPORTS:**

**ADMINISTRATOR – Karysa Brossoit:** November Staff report:

- Requests have started to come in for tournaments. 8 have been approved.
- Christmas Dinner will be at Antidote at 6:00 pm on December 10<sup>th</sup>. Will send a link with the menu.
- Will send a club email reminder that the DS/HP Winter Registration is now open.

**TECHNICAL DIRECTOR – Travis Cross:** December 1, TD report:

- UISA allowing UISA teams who left our region to play in LISA to playoff in UISA for A & B cups. This will get brought up at the UISA AGM.
- Slow to get help from UISA. Still do not have full admin access
- Made player recommendations for BCSPL tryouts
- MPI will be here Wednesday with extra coaches as there was a missed mentor visit in Nov.
- Will meet with Rep coaches re game model on Dec 10 to get in two Dec visits. First game model visit was to reveal GM
- Winter DS & HP registration is up
- Hosting DS Jamborees. As we had a jersey sponsor it has freed up money to use for this.

**Action:** will look to get feedback from various programs about MPI; will confirm coaches for Winter DS.

**MOTION: To adopt Staff Report's**

*Karen/Ashleigh/Carried*

**DIRECTOR REPORTS:**

**U5 GIRLS - Ashleigh Lockhart:** Nothing to report.

**U5 BOYS – Angelina Kurucz:** Nothing to report.

**U6 BOYS – Alan Eschuk:** Nothing to report.

**U7 BOYS - Alan Eschuk:** Nothing to report.

**U6/7 GIRLS - Tim Crosby:** Nothing to report.

**U8/9 GIRLS - Tim Crosby:** Nothing to report.

**U8 BOYS – Chris Arcus:** Nothing to report.

**U9 BOYS - Richard Giele:** Nothing to report.

**U10/11 BOYS - Ashleigh Lockhart:** Nothing to report.

**U10/11 GIRLS - Robbie Johnson:** Nothing to report.

**U12/13 BOYS - Jeremy Linning:** Nothing to report.

**U12-14 GIRLS - Amy Anaka:** Nothing to report.

**U14+ - Danielle Hahn:** Nothing to report.

**REFEREE IN CHIEF – Ralph Spencer:** Nothing to report.

**EQUIPMENT DIRECTOR – Shane Longman:**

- Request to ADSS: Want approval and insight for AASC to put lines appropriate for 9v9 soccer. Response from ADSS was since there are no sports teams that would require lines for 9x9 soccer at ADSS, approving lines being put down for this or any other lines by any other group for a sport we do not have at our school would be unlikely. The conversation around temporary lines was brought in the past up but we do not have equipment to clean them off and or install them accurately and it was suggested by the turf company that it was probably not a good idea for several reasons. We are also at the life's end of our field so will simply maintain the status quo and focus on energy and attention into a financial redo plan. If the future finds a way to partner with groups for a new turf, then of course those sorts of things should be considered.
- Pug nets - Instead of buying new ones, I repaired the old ones. I used zip ties, which was fast and inexpensive. I'll monitor the endurance, and repair with cord if needed.
- If anyone knows of a seamstress/seamster let me know. Ball bags (amongst other things) can be repaired instead of repurchased.
- Sea can lock box is broken. Probably replaced by time meeting happens. Same code.
- Chain and lock and spray-painted fishing buoy (for high visibility - which clearly didn't work) went missing for Major fields. I have replaced all.
- Players have been hired for Turf Shed and Sea can - balls pumped and organized, floors swept, cones organized, and other jobs we see. \$20/hr. I stay and monitor (and help).
- Monthly spray of silicon lubricant in the various locks has been done.
- Permanent attaching nets to goals - thoughts? Turf, minor, major.
- Tuff goal movement on turf. We've been warned about always protecting the tuff by using wheels to move the goals. This frequently doesn't happen. I've heard many people complain about the difficulty using the detachable wheels, and nets getting caught in both goals. MPI is helpful moving the goals (despite it not being their responsibility), but dislike using the wheels.

**UISA – Stephanine Lining:** Nothing to report.

**MOTION:** *to accept director's reports.*

*Karen/Jeremy/Carried*

**OLD BUSINESS:**

1. Secretary Recommendation: The Executive recommends that Ashleigh Lockhart be appointed to this position for the remainder of the current term.

**MOTION:** *move to accept the Executive's recommendation.*

*Karen/Richard/Carried*

2. Tournament Format Process: Discussion took place regarding the need for an improved process and clearer communication when forming teams for tournaments such as the Mini World Cup and Mayor's Cup. The goal is to ensure as many players as possible can participate. It was noted that coach callouts should occur within each division, with guidance and oversight provided by the Division Directors. The hope is not to increase the workload of Division Director's.

**Tabled:** Further discussion will take place at a future meeting. Members are asked to bring ideas and suggestions for consideration.

### **NEW BUSINESS:**

1. City of Port Alberni Parks, Recreation and Culture Master Plan Meeting Nov 26, 2025: There were several Board Members in attendance.

**Action:** Amy/Melissa will follow up and communicate with one of the Master Plan's lead Dana Zelenski regarding AASC's needs and involvement with this initiative.

2. Fifa Initiative Update: A funding request was submitted to AASC by the FIFA Committee, asking that AASC contribute the initial \$7,500 required for the primary field assessment and accreditation work necessary to move the initiative forward (see agenda attachment for details). During discussion, several concerns were raised:
  - a. There is no guarantee that the initiative will proceed after the assessment.
  - b. The amount requested is significant for a non-profit youth association.
  - c. The proposed timeline appears very quick and unattainable.
  - d. Communication from the committee has been sparse.
  - e. There are still several unanswered questions.
  - f. The initiative is a high level of financial risk with no assurance of return.

The club would like to maintain open communication with the FIFA committee; however, in-kind support and volunteer hours were identified as a more realistic and responsible way for AASC to contribute at this stage.

**Action:** Melissa will follow up with the FIFA group and respond that the club did not approve the request of the \$7500.00 payment.

3. School District 70 – Turf Resurfacing Meeting: The ADSS turf has reached the end of its expected lifespan. The SD 70 led meeting was to provide background information, replacement options and next steps (see agenda attachment for more details). Discussion was had around the club being strategic in how to move forward. Dana and Melissa will attend the next meeting on December 10<sup>th</sup>.

**Next Meeting: January 5 @ 8:00 pm - Zoom**

**MOTION: Meeting to be adjourned.**

*Karen/Melissa/Carried*

**Adjourned: 10:03 p.m.**