

Alberni Athletic Soccer Club

Board Meeting Minutes

January 6, 2025

8:00 pm via Zoom

Present: Board Members: Karen Freethy, Angela Harvey, Melissa Cross, Shane Longman, Jeremy Linning, Stephanie Linning, Danielle Hahn, Amy Anaka, Tim Crosby, Ashleigh Lockhart, Richard Giele, Tim Keizer Staff: Ashley Van Vliet, Travis Cross Committee Member: Sarah Provincial Guest Presenter: Stefan Szkwarek

Call to Order: 8:06 p.m.

The Alberni Athletics Soccer Club respectfully acknowledges the territories of the Nuu-chah-nulth Nations, on whose lands we train, compete, live, and grow.

Motion: to adopt the previous minutes from December 2, 2024 Board Meeting.

Tim/Stephanie/Carried

Errors or Omissions: none

Presenters:

1. Stefan Szkwarek –Development of Technical Plan (recap under Old Business).
2. Sarah Provencal - Introduction

Committee Reports:

Clothing Committee: Welcome Sarah! She will create a clothing committee email address: alberniaathleticsclothing@gmail.com. Melissa Bishop will also help in this role.

EXECUTIVE REPORTS:

CHAIR: {Ralph} Absent.

VICE CHAIR: {Karen} Nothing to report.

TREASURER: {Angela} Emailed report. Email her with any questions.

Current Fiscal Year:

Total Revenue: \$194,162.99

Total Expenses: \$143,794.18

Notable expenses incurred in December

Board Appreciation / Christmas Dinner: \$1,148.99

Coach Training (BC Soccer): \$2,165.88

Ref Fees: \$2,175.00

Office Reno: \$5,789.70

Soccer Supplies/Gear: \$3,034.01 (some of this will be offset by reimbursements from rep teams)

Vevo Annual Subscription: \$3,171.38

Also purchased the VEO Camera for \$1,296.26 (Asset, not expensed)

Bank Balances @ December 31, 2024

Chequing: \$107,476.30

Gaming: \$13,813.32 (used this account for ref fee payments in Nov and Dec)

Savings: \$12,483.61

Cash: \$1,255.65

SECRETARY: {Melissa} Nothing to report.

ADMINISTRATOR: {Ashley} Photo Day pictures have been received.

MOTION: *To adopt Executive Report's*

Jeremy/Amy/Carried

Director Reports:

U5/6 Girls: {Tim C} Nothing to report.

U5/6 Boys: {Ralph} Nothing to report.

U7/8 Girls: {Tim C} Nothing to report.

U7 Boys: {Chris} Absent. Emailed report: We are now at four teams instead of six. I think coaches are happy and as especially Erik Waldriff's team didn't always have the best attendance. I have picked up team photos and gave them to one coach to distribute them next Saturday as I'm away. All is good in Mexico!

U8 Boys: {Richard} Nothing to report.

U9 Boys: {Jeremy} Nothing to report.

U9/10 Girls: {Amy} Nothing to report.

U10/11 Boys: {Ashleigh} Nothing to report.

U11/12/13 Girls: {Amy}: Emailed report: Working with the West Coast girls travel team rep, Melissa, and Travis to determine next steps for this team for the rest of the season. U10s on the WC team have been playing in the Alberni Valley U11-13 girls division.

U12/13 Boys: {Tim K} Nothing to report.

U14+: {Danielle}: Nothing to report.

REFEREE IN CHIEF: {Ralph} Absent.

EQUIPMENT DIRECTOR: {Shane} No equipment concerns.

TECHNICAL DIRECTOR: {Travis}

- Please forward names of female coach candidates for Telus She Can program to Melissa.
- Will be developing a program for older players to become coach certified and to coach our younger ages.
- Hope to book Active Start and FUNdamentals for April 5th in Tofino.
- U15-16 Boys Rep not playing in league for Winter due to not having enough players. Still practicing on Tuesdays and will organize the odd exhibition game on Friday nights after house soccer. Will need refs and turf lights for exhibitions.
- U14 Boys and U13/14 Girls have declared for B Cup Play.

UISA: {Stephanie} UISA schedule for the next phase of the season will be coming out very soon.

MOTION: *to accept director's reports.*

Ashley L/Amy/Carried

OLD BUSINESS:

1. Vevo: Updated policy draft created by Richard was sent via email. This was based on feedback from some members. All requested formatting edits were incorporated into revised draft.

Action: Richard will further redraft and send out to the board for review. Additional comments still requiring clarity/discussion will be imbedded in the newly revised draft document:

- Consent/Use - These games are in public and most offer to share game footage between teams. If one parent decided not to give consent, then that team will be unable to use the Vevo at all? We already gain consent for photos from parents when we take our registration, do we need to have a separate consent form? Further investigating will be done on this topic.

- Location Use - If there are no home games, can a team take the camera for an away game? This could potentially be managed with the sign in agreements and approves exceptions.
- Training will be required and mandatory by designated person(s) before use. Ashley will draft a sign in/out system.
- Rep teams will be required to cost share equipment.
- Insurance or maintenance clarification.

2. Office Reno: Will need help building cabinets, desk, chairs and putting up plywood & ceiling tiles.

3. Guest Speaker: Stefan Szkwarek from CVUSC participated in a discussion, some of his key goals in what he hopes to provide to the club were:

- To provide technical guidance to develop an evergreen technical plan which will guide programming at all levels of play in the Alberni Valley.
- To provide on-going technical support to assist your club to continue to evolve and grow as a soccer leader on Vancouver Island.

This would be seen as a collaborative effort with the hopes of reaching the following milestones:

- Intro Session: Initial event would be a site visit of a non-fixed duration where information from key stakeholders is gathered so that club goals and challenges are understood. This would likely be a ½ day workshop with your board, staff and key stakeholders.
- Tech Plan Development: Through an interactive and collaborative process, I would lead development of a technical plan through consultation with key stakeholders from the intro session.
- Tech Plan Communication: In the spirit of effective change management, I would host an information session with your coaches to gain buy in and get feedback on the technical plan.
- Onsite Delivery of Methodology: Have some onsite events to run coaches through the new way of working on-field.

Action: Travis will communicate our current club framework, philosophies and programs with Stefan. If he feels like it would be beneficial to have the *Intro Session* as stated in the proposed milestones above, then we will ask for a cost associated with this session. This will be brought

to the board to decide how/if we should proceed. Further questions surrounding cost and a clear understanding of what will be offered will still need to be clarified.

Next Meeting: Feb 3rd @ 8pm - Zoom

Adjourned: 10:08 p.m.